JOB SKILLS INVENTORY

# Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Profile Completed By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

### Agency Code: \_\_\_\_\_\_\_\_

**J01 Travel Options Available at Job Site**

1. Personal individual transportation required.

2. Limited ride share available.

3. Served by public transportation.

4. Multiple options available.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J02 Shifts Available at Job Site**

1. Daytime shift only.

2. Second shift only.

3. Third shift only.

4. Multiple options.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J03 Weekly Hours Available at Job Site**

1. 1 – 9 hours.

2. 10 – 19 hours.

3. 20 – 29 hours.

4. 30 – 40+ hours or multiple options.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J04 Job Schedule** (Comment required)

1. Schedule is stable.

2. Scheduled rotation in shifts.

3. Varied starting/quitting times.

4. On-call, at least one-day notice.

5. On-call, little or no notice.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J05 Flexibility in Schedule** (Comment required)

1. No flexibility.

2. Some flexibility but requires approval process.

3. Considerable flexibility but under the direction of supervisor.

4. High flexibility.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J06 Attendance**

1. Attendance is not a requirement of the job.

2. Absences for bona fide reasons are tolerated when pre-authorized.

3. Maximum of 2 days absence per month for bona fide reasons with policy guidelines.

4. Greater than 90% attendance is required.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J07 Promptness**

1. Promptness is not required.

2. Tardiness for bona fide reasons tolerated.

3. Promptness is a policy/cultural requirement.

4. Promptness is an essential element of the job.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J08 Acceptable Appearance**

1. Personal hygiene and cleanliness are not job requirements.

2. Minimal hygiene and cleanliness standards are required.

3. Hygiene and cleanliness standards are cultural/environment requirements.

4. Hygiene and cleanliness are essential standards of the job.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J09 Receptive Communication Requirements**

1. Receptive communication is not a requirement of the job.

2. Gestures or signals meet requirements for communication.

3. Simple phrases required.

4. Sentences required.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J10 Expressive Communication Requirements**

1. Expressive communication is not a requirement of the job.

2. Gestures or signals meet requirements for communication.

3. Simple phrases required.

4. Sentences required.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J11 Peer Interaction Requirements**

1. Interaction with peers not necessary for job performance (social only).

2. Limited interaction required as job component.

3. Frequent interaction with peers required to perform job.

4. Frequent and detailed peer interactions essential to job performance.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J12 Supervisor Interaction Requirements**

1. Supervisor interaction not necessary for job performance (social only).

2. Limited supervisor interaction required as job component.

3. Frequent supervisor interaction required to perform job.

4. Frequent and detailed supervisor interactions essential to job performance.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J13 External Customer Interaction Requirements**

1. External customer interaction not necessary for job performance (social only).

2. Limited external customer interaction required as job component.

3. Frequent external customer interaction required to perform job.

4. Frequent and detailed external customer interaction essential to job performance.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J14 Team Participation**

1. Work team participation is not a requirement of the job.

2. Job requires work team participation, but only to carry out assigned tasks.

3. Job requires work team participation including communication, cooperation and

 observation of what needs to be done.

4. Job requires active participation on work teams including goal setting, work

 planning; job requires observing workflow and adjusting own activity to meet

 unexpected contingencies.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J15 Environmental Response Requirements**

1. Does not require a response to stimuli (such as lights, bells, whistles).

2. Requires simple response to simple stimulus.

3. Requires direct response to multiple stimuli.

4. Requires multiple option responses to multiple stimuli.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J16 Hearing Requirements**

1. Hearing not necessary to perform job tasks.

2. Using auditory discrimination for one or more of the following tasks: telephone

 usage, conversation, machine operation. (use comments to specify

 correction/assistive devices used and residual limits.)

3. Hearing is required for multiple tasks (e.g. telephone usage, conversation, machine

 operation) requiring use of auditory discrimination. (use comments to specify

 correction/assistive devices used)

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J17 Vision Requirements**

1. Vision is not a job requirement.

2. Job requires useful vision for (specify: near acuity, distance acuity, depth perception,

 color and visual field); correction/assistive devices used need not fully remediate.

3. Job requires full vision for (specify: near acuity, distance acuity, depth perception,

 color and visual field); correction/assistive devices used must fully remediate.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J18 Touch/Tactile Requirements**

1. Touch/Tactile discrimination is not a job requirement.

2. Job requires making gross tactile discriminations (e.g. hard to soft, hot to cold).

3. Job requires fine tactile discriminations (degrees of smoothness, degrees of

 temperature).

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J19 People**

1. Working with other people is not a job requirement.

2. Job requires working closely with small numbers of people.

3. Job requires working closely with large numbers of people.

4. Job requires working with and managing people.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J20 Decision Making**

1. Work-related decisions are not requirements of the job.

2. Two-option decisions required; help available.

3. Independent two-option decisions expected.

4. Independent, multiple-option decisions expected.

5. Independent, multiple-option decisions and explanations of logic used are required.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J21 Quality Requirements**

1. Quality is not a requirement of the job.

2. Quality is a component of job not managed by worker.

3. Basic quality is a requirement of the job.

4. Quality is a significant component in both basic and complex aspects of the job.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J22 Adaptability Requirements**

1. Adaptability is not a requirement of the job.

2. Minimal adaptability is required, with outside support and advanced knowledge.

3. Adaptability is required, without outside support or advanced knowledge.

4. Complex job demands require frequent initiation of self-managed adaptability.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J23 Serving/Assisting**

1. Responding to requests by others is not a requirement of the job.

2. Job requires responding to gestures and demonstrations of help needed by people.

3. Job requires responding to verbal requests for serving/assisting.

4. Job requires recognizing and responding to non-verbal clues that others need

 assistance.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J24 Sequencing Requirements**

1. Sequencing is not a requirement of the job.

2. Job requires sequencing 1 – 2 steps.

3. Job requires sequencing multiple step tasks using checklists.

4. Job requires initiating, managing, altering the sequence of multiple step tasks based

 on workflow.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J25 Reinforcement Available**

1. Job provides constantly communicated feedback and cueing.

2. Job provides high-density environmental feedback.

3. Job provides occasional contrived feedback.

4. Job provides only naturally occurring feedback.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J26 Pace Requirements**

1. Pace is not a requirement of the job.

2. Pace is a job component managed by outside forces.

3. Self managed pace for basic task sequences is required.

4. Pace is a significant component in all aspects of the job.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J27 Repetitive Work**

1. Performing repetitive tasks is not a requirement of the job.

2. Job requires performing repetitive tasks with high levels of support and

 encouragement.

3. Job requires consistent performance on repetitive tasks with minimum support and

 encouragement.

4. Job requires establishing and maintaining rhythm on repetitive tasks over full work

 period without support or encouragement.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J28 Time**

1. Time skills are not a requirement of the job.

2. Identification of time of day activities (e.g. breaks, lunch) required by the job.

3. Telling time by hour is a required job component.

4. Detailed time skills are a required job component.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J29 Reading**

1. Reading is not a requirement of the job.

2. Job requires recognizing characters (single numbers or letters) and pictures.

3. Job requires reading words and phrases.

4. Job requires reading sentences and basic documents.

5. Job requires reading complex documents.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J30 Written Communication**

1. Written communication is not a requirement of the job.

2. Job requires writing/printing characters (single numbers or letters).

3. Job requires recording words and phrases in written form.

4. Job requires composing basic documents using proper spelling, grammar and

 punctuation.

5. Job requires composing complex, grammatically correct documents.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J31 Arithmetic**

1. Arithmetic is not a requirement of the job.

2. Job requires counting and addition.

3. Job requires performing both addition and subtraction.

4. Job requires performing all four arithmetic functions.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J32 Math**

1. Math is not a requirement of the job.

2. Job requires performing all four arithmetic functions with fractions.

3. Job requires solving algebra problems.

4. Job requires solving geometry problems.

5. Job requires use of higher math concepts (statistics, trigonometry).

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J33 Money**

1. Use of money is not a requirement of the job.

2. Job requires recognizing relative value coins and bills but not making change.

3. Job requires making change.

4. Job requires conducting money exchanges and makes change.

5. Job requires conducting multiple money and credit exchanges.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J34 Copying Data**

1. Recording data is not a requirement of the job.

2. Job requires copying numbers and letters but not in forms.

3. Job requires copying words and sentences into forms not requiring precise

 placement and size.

4. Job requires copying information into forms requiring precise placement and sizing.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J35 Comparing Data**

1. Making “different-same” judgments of data is not a requirement of the job.

2. Job requires comparing data to make “different-same” judgments.

3. Job requires comparing data and making judgments requiring classification into

 more than two groups or sequences.

4. Job requires comparing data against multi-level standards and assigning to

 groups based on degree or differentiation.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J36 Comparing Objects**

1. Making “different-same” judgments of objects is not a requirement of the job.

2. Job requires comparing objects to make “different-same” judgments.

3. Job requires comparing objects and making judgments requiring classification

 into more than two groups or sequences.

4. Job requires comparing objects against multi-level standards and assigning to

 groups based on degree or differentiation.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J37 Attention to Task**

1. Attention to task is not a requirement of the job.

2. Attention to task is enforced by constant supervision.

3. Attention to task is encouraged and reinforced by supervision.

4. Job requires constant, self-enforced attention to task.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J38 Technology**

1. Use of technology such as computers, calculators, and telephones is not a

 requirement of the job.

2. Job requires performing simple tasks using technology pre-programmed by

 someone else.

3. Job requires using technology requiring basic skills involving setup, saving and

 otherwise controlling the function of the equipment.

4. Job requires setting up and operating technology including complex programming,

 sequencing and control.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J39 Machine Response and Adjustment**

1. Responding to machine cues or warnings is not a requirement of the job.

2. Job requires operating and tending “one-cue” machines with no adjusting of settings.

3. Job requires operating “multiple-cue” machines with multiple switch adjustments.

4. Job requires operating complex machines with multiple and varying

 cues/adjustments.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### J40 Using Stationary Machines

1. Controlling or using machines is not a requirement of the job.

2. Job requires feeding work into and/or removing work from machines

 with/without prompts.

3. Job requires responding to signals from machine by activating single position~~\~~

 controls.

4. Job requires responding to signals from machine by adjusting multi-position controls.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J41 Driving and Operating Vehicles**

2. Job requires operating vehicles that move on a track where steering is not required.

3. Job requires operating vehicles where a course must be steered within a confined

 space or over a well-established route.

4. Job requires operating vehicles on various routes requiring worker judgment and

 decision-making.

5. Job requires complex driving/operating operations for which substance abstinence

 for periods prior to work is mandated.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J42 Sit/Stand/Walk**

1. Maintaining a set work position is not a job requirement; any work position can be

 accommodated.

2. Job requires working in several positions (specify standing, sitting, walking) with

 considerable accommodation possible.

3. Job requires working in a single position (specify standing, sitting, walking) with only

 minimal accommodation possible.

4. Job requires standing, sitting, and walking in a standard and inflexible sequence.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J43 Upper Body**

1. Use of upper body (including trunk, arms, hands and fingers) including range of

 motion, frequency of use and/or precision of movement are not job requirements;

 functional limitations can be accommodated.

2. Job requires use of upper body (specify: trunk, arms, hands and/or fingers) within

 limited range of motion, frequency and precision; some accommodation available.

3. Job requires full use of upper body (specify: trunk, arms, hands and/or fingers) within

 pre-determined performance standard for range of motion, frequency and precision;

 some accommodation available.

4. Job requires full use of upper body (specify: trunk, arms, hands and/or fingers) within

 pre-determined performance standard for range of motion, frequency and precision;

 little or no accommodation available.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J44 Lower Body**

1. Use of lower body (including hips, legs and feet) including range of motion,

 frequency of use and/or precision of movement are not job requirements; functional

 limitations can be accommodated.

2. Job requires use of lower body (including hips, legs and feet) within limited range of

 motion, frequency and precision; some accommodation available.

3. Job requires full use of lower body (including hips, legs and feet) within

 pre-determined performance standards for range of motion, frequency and precision;

 some accommodation available.

4. Job requires full use of lower body (including hips, legs and feet) within

 pre-determined performance standards for range of motion, frequency and precision;

 little or no accommodation available.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## J45 Lifting

1. No lifting required.

2. Objects weighing less than 10 lbs.

2. Objects weighing less than 20 lbs.

3. Objects weighing up to and more than 20 lbs.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J46 Working Conditions with Toxic or Caustic Chemicals/Materials**

1. Tolerance for working conditions with cleaning agents, toxic or caustic

 chemicals/materials is not a job requirement.

2. Job requires tolerance for working conditions with one or more of the following:

 cleaning agents, toxic or caustic chemicals/materials. (Specify in comments)

1. Job requires tolerance for working conditions with multiple cleaning agents, toxic or caustic chemicals/materials. (Specify in comments)

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J47 Working Conditions with Fumes, Odors and/or Dust**

1. Tolerance for working conditions with fumes, odors and/or dust is not a job

 requirement.

2. Job requires tolerance for working conditions with one or more of the following:

 fumes, odors and/or dust. (Specify in comments)

1. Job requires tolerance for working conditions with multiple fumes, odors and/or dust. (Specify in comments)

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J48 Layout**

1. Job requires working in a single, closed workspace.

2. Job requires working in an open workspace.

3. Job requires working in a variety of open and closed space.

4. Different worksite daily/weekly.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J49 Traffic**

1. There is little or no traffic through the workspace where this job is performed.

2. Job is performed in workspaces where traffic pattern is light.

3. Job is performed in workspaces where traffic pattern is heavy.

4. Job is performed in workspaces where traffic pattern varies from light to heavy.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J50 Temperature**

1. Adapting to temperature changes of more than a few degrees +/- 70 is not a

 job requirement.

2. Job requires adjusting to extremes of cold. (Specify degree range in comments)

3. Job requires adjusting to extremes of heat. (Specify degree range in comments)

5. Job requires adjusting to extreme swings of both cold and heat. (Specify degree

 range in comments)

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J51 Elements/Weather**

1. This job does not involve exposure to weather.

2. Job requires exposure to weather for short periods.

3. Job requires infrequent exposure to weather for extended periods.

4. Job requires frequent and extended exposure to severe weather.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J52 Medication**

1. Freedom from use of prescribed medications is not a job requirement.

2. Job requirements allow prescribed medications that have no impact on

 work performance or rules.

3. Job requires that prescribed medications have no significant side effects.

4. Job requires freedom from use of medications specified in comments below.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J53 Medical Considerations**

1. Job requirements do not impact medical considerations or restrictions.

2. Medical considerations or restrictions apply to this job.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J54 Training Considerations**

1. No training provided.

2. Co-worker/Supervisor provides all training.

3. A training specialist/company trainer provides training.

4. Structured course work/certification provided.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J55 Self Directed Work**

1. Basic tasks are assigned in single units and sequence.

2. Work tasks are assigned and require independent completion of task sequences.

### 3. Independent self-directed work, load and sequence.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**J56 Salary Range**

1. Unknown.
2. Provide range in comment.

### Rating: \_\_\_ Rating Comment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_